



# WITHIN REACH GLOBAL

Short-Term Team Information Form

## INSTRUCTIONS

Important: This form is to be completed only by the team leader.

1. Complete the form in its entirety. Incomplete forms will be ignored.
2. Please submit this form as soon as the travel dates for your short-term trip is finalized to:  
**withinreachglobal@gmail.com**

*Note: You don't have to print out this document to fill it out. All available fields are clickable and you can fill out the form right from your computer. Once you've filled out all fields, save the document with a filename that follows this format: [WRG Team Info] - [Your church/organization name] - [Country] (For example, if Awesome Church from the USA fills out the form, the filename will be: [WRG Team Info] - Awesome Church - USA.pdf*

## TEAM INFORMATION

Arrival:

Departure:

Church/Organization  
Name:

Church Pastor/  
Organization Director's  
Name:

Address:

Country:

Contact Number:

Email:

Team Leader's Name:

Contact Number:

Email:

Number of Team  
Members:

Number of Adults

Number of Minors:

Number of Males:

Number of Females:

Which Within Reach Global Activities would you like to be involved in?

- English Camp
- Village Trips
- Prayer Walks
- Visit to Ethnic People's Park

- English Corners
- Local Missionary Convention
- Underground Church Visit
- Orphanage Visits

Do any of your team members plan to arrive earlier than the rest of the team?

Yes                  No

If yes, please specify the names of these team members and when they are going to arrive:

Do any of your team members plan to leave later than the rest of the team?

Yes                  No

If yes, please specify the names of these team members and when they are going to leave:

*IMPORTANT: We are not liable for anything that happens to any member of the team while on the trip. The church/ organization acknowledges their full responsibility over each team member, and has designated a team leader who will coordinate and oversee the team during their stay with Within Reach Global.*

Do you agree to the statement above?

Yes                  No

*Thank you for taking the time to fill out this form! We look forward to working with you on the mission field! God bless you!*

**WITHIN REACH GLOBAL**  
Honor God. Reach the unreached.  
[withinreachglobal.org](http://withinreachglobal.org)